

MORDIALLOC SAILING CLUB BY-LAWS

Bylaws are rules made by the Executive Committee to supplement the Constitution and regulate the Club. The Executive Committee's duties are defined in the club's constitution.

PART A - GENERAL BYLAWS

Any policy requiring on going application becomes a bylaw rather than a minute of an Executive Committee meeting.

1. KEYS TO THE CLUB - ENTITLEMENT.

Keys to the Club may be issued to financial members and a charge, as determined by the Executive may be made.

Keys of a grade higher than the minimum shall be issued at the discretion of the Executive Committee and are not a personal issue, but to the Office Held. (The minimum level will provide access to the club gate and change rooms). A register of all keys shall be kept by the Club Secretary.

2. DUTY COMMITTEE PERSON AS ADMINISTRATIVE OFFICER

The Executive Committee shall roster one of its members as Administration Officer each scheduled race day. Should the rostered member be unable to perform his/her duty on the day allotted, he/she shall arrange a substitute. The duties of this Officer are to attend to all routine matters arising during a scheduled race day, except matters of actual race administration or training, which are the responsibility of the Officer of the Day or the Training Officer respectively.

3. FUND RAISING

Raising of funds, by any means for any purpose by any individual or group, whether Club Members or not, shall not be carried out except with the permission of the Executive. Applications to raise any funds shall be made in writing to the Executive Committee.

4. MEMBERSHIP NOMINATION FORMS - FEES

Nomination Forms maybe lodged with required nomination fee (if any) with the Club Secretary or Assistant Secretary (Membership) for processing.

5. CLUB MEMBER OF THE YEAR

Any member of the Club (excluding Flag Officers) shall be eligible for this award, which is for outstanding services to the Club during the season immediately preceding its award.

Nominations may be made by any member and such nominations shall be considered and the winner(s), if any, shall be determined by majority in confidence by a panel of the Flag Officers.

The award may be made each year at the discretion of the Selection panel.

The announcement of the award and presentation of a suitable trophy shall be made at annual presentation and the winners name listed on the appropriate honour board.

PART B - HOUSE BYLAWS

House Bylaws are rules made by the Executive Committee on recommendations from the House Committee (or if not operational the Vice Commodore) to supplement the Constitution and to regulate the Club's shore based activities.

6. HOUSE COMMITTEE - FORMATION - TERMS OF REFERENCE

The Executive Committee shall appoint the House committee each year as soon as practicable after the completion of the Club's AGM. The Vice Commodore, an elected member of Executive Committee shall be the Chairman of the House Committee. The House Committee shall send a copy of its minutes of meeting without delay to the Executive Committee for adoption. The Executive will convey any of its decisions affecting the House Committee to it in writing, one copy to the Vice Commodore, and one to the House Secretary.

The House Committee shall elect, from its own number, a Deputy Chairman to act on behalf of the Vice Commodore at meetings of both the House Committee and the Executive Committee (as a guest) in his/her absence. The duties of the House Committee are conducting and regulating the Club's shore based activities, and doing all things directly necessary to carry on these duties. Within that area the House Committee shall be regarded as an expert sub-committee.

In detail, these duties are:-

- (a) Implementation of the Club's maintenance program including routine maintenance of House equipment as per schedule and replacement to maintain serviceability of equipment.
 - (b) Regulation of all shore based activities within the Club within the powers of the House By-laws.
 - (c) Conduct of Social Events as per approved program.*
 - (d) Engagement and supervision of Club Cleaner and any other paid house staff.
- The item marked * require prior approval of the Executive Committee.

Correspondence may be released by the House Committee as follows;

- (e) To members within the scope of (a) and (d).
- (f) Externally, with prior approval of executive, copies of which shall be sent to the Executive Committee.

All financial commitments made by the House Committee, must be authorised by the Vice Commodore, and may only be made for:-

- (g) Routine maintenance of House Equipment as per inventory.
- (h) Routine replacement of expendable items such as stationary, crockery, cutlery etc.
- (i) All other matters with prior Executive Committee approval.

7. HOUSE COMMITTEE - MEMBERS AND DUTIES

The House Committee is made up of the following members:-

- (a) VICE COMMODORE - Chairman and responsible to the Executive Committee for the proper functioning of the House Committee.
- (b) HOUSE SECRETARY - keeps the minutes of all meetings, passes a copy to the Executive Committee for adoptions, calls meetings, rosters Duty House Officers and Duty Class(es) and implements these, supervises their activities.
- (c) CLASS REPRESENTATIVE - ONE PER CLASS
Duties of Class Representative to assist and support the House Committee in the discharge of its duties and in particular:-
 - (i) organise duty class(es)
 - (ii) organise class representation at working bees.
 - (iii) liaise between committee and class members.

The following additional members maybe appointed by the House Committee to assist, and may be called to attend meetings when required:-

- (d) **BAR MANAGER** - responsible to the House Committee for the manning, control and stocking of the Club Bar. Also responsible for liaison with Social Secretary and approved hirers of the Clubrooms to ensure bar is adequately stocked and controlled for special social events. The Manager may report direct to the Executive Committee on matters of damage, operation or security of the Bar and Bar Stock.
- (e) **SOCIAL SECRETARY** - responsible to the House Committee for the planning and implementation of the Club's approved social program.
- (f) **CANTEEN MANAGER** - responsible to the House Committee or Vice Commodore for the manning, control and stocking of the Club Canteen. Also responsible for liaison with Social Secretary and approved hirers of Clubrooms to ensure canteen is adequately stocked and controlled for special social events.
May report direct to the Executive Committee on matters of damage, operation or security of canteen and its stock.
- (g) **MAINTENANCE OFFICER** - responsible to the House Committee (or Vice Commodore) for annual maintenance survey of Club facilities and the report of any items requiring maintenance.

8. CLUBROOM USE AND RESTRICTIONS

- (a) The Clubrooms and viewing deck are the only areas where liquor may be consumed. Visitors wishing to consume liquor must be accompanied by a member aged at least 18 years who will be responsible for signing them into the visitor's book.
- (b) Yachts shall not be stored in the Clubroom except in an emergency and only with the approval of two Executive Committee Members.
- (c) Any requests for the use of the Clubroom are to be referred to the full Executive Committee who shall consider each request on its merits. Requests for use of the Clubrooms for 18th, 19th, 20th and 21st birthdays will not be accepted. A meeting is to be held between the hirer and a member of the Executive Committee before the function when all requirements and expectations are to be outlined. The upper viewing deck is not included in the area hired out, however, specific requests for its inclusion will be considered. The rates for the use of the Clubrooms for functions are set out below, however they are negotiable, e.g. in the case of Yachting Association wanting to conduct a meeting.

Hiring of Clubrooms

HIRING RATES	RENTAL	BOND
MEMBERS	\$485	\$200
NON MEMBERS OR ASSOCIATES	\$650	\$500

Hiring cost, bond and estimated cost of drinks are to be paid 14 days prior to the function. Dates are not "reserved" until a deposit of \$100 has been paid. The costs quoted are for a 5-hour function, 2 hours set-up time, basic cleaning, liquor licence and 2 bar staff.

Note:

Cancellation Policy:

Three + months from the function - Deposit refunded in full.

Over 1 month but less than 3 months from the function – Deposit forfeited in full.

than 1 month from the function – 50% of the hiring fee is payable

9. SLEEPING AT THE CLUB.

Sleeping at the Club is prohibited, unless permission is first given by the Executive Committee.

10. LIQUOR

- (a) No person shall bring intoxicating liquor onto Club premises or grounds, other than that to be sold on behalf of the club in accordance with the club liquor licence.
- (b) No person under eighteen years of age shall consume or be supplied with intoxicating liquor on Club premises.
- (c) No Patrol Boat driver or crew is permitted to consume liquor during any period of operation of a Patrol Boat and at such time shall have a zero blood alcohol level. All other onshore race officers, tower staff and assistants are also to have a zero blood alcohol level during the period in which they are undertaking their duties.

11. SPEED LIMITS - FORESHORE - ACCESS LANE

Speed limits in access lane and on foreshore area is 10 kph 9or walking pace only.

12. SMOKING IN THE CLUB ROOMS

Smoking in the Mordialloc Sailing Club is banned.

PART C - SAILING BYLAWS

Sailing bylaws are rules made by the Executive Committee on the recommendation from the Race Committee to supplement the constitution, Notice of Race and Sailing Instructions to regulate the Club's water related activities.

13. RACE COMMITTEE - FORMATION - TERMS OF REFERENCE

The Rear Commodore (with the approval of the Executive Committee) shall appoint the Race Committee each year as soon as practicable after the completion of the Club's AGM. The Rear Commodore, an elected member of the Executive Committee, shall be the Chairman of the Race Committee. The Race Committee shall send a copy of its Minutes of meetings without delay to the Executive Committee for adoption. The Executive will convey any of its decisions affecting the Race Committee to it in writing, one copy to the Rear Commodore and one copy to the Race Secretary.

The Race Committee shall elect from its own number, a Deputy Chairman to act on behalf of the Rear Commodore at meetings of both the Race Committee and the Executive Committee (as a guest) in his absence.

The duties of the Race Committee are conducting and regulating the Club's "on water activities", and doing of all things directly necessary to carry on these duties.

Within this area the Race Committee shall be regarded as an expert sub-committee.

In detail, these duties are:-

- (a) Implementation of the Club's sailing program.
- (b) Regulation of all "on water" activities with the Club, within the powers of the Notice of Race*, Sailing Program*, Sailing Instructions*, relevant Bylaws*, I.S.A.F. Racing Rules of Sailing, the prescriptions of the YA and safety regulations of the YA Addendum A (Part 2) all as modified in the Sailing Instructions.
- (c) Conduct Championships*, Regattas*, Invitation Racing*, MSC Winter Series and the club Summer sailing program. Items marked * require prior approval of the Executive Committee.
- (d) Determine the trophy policy in consultation with the Executive Committee.
- (e) Routine maintenance of sailing equipment as per schedule and replacement to maintain serviceability of equipment.
- (f) Record and score class racing, display scores and handicaps after handicapping.
- (g) Correspondence may be released by the Race Committee as follows:-
 - (1) To members with the scope of (a) to (f).
 - (2) Externally, with prior approval of Executive (copies to Executive)
All financial commitments made by the Race Committee, must be authorised by the Rear Commodore, and may only be made for :-
 - (3) Routine maintenance of Sailing Equipment as per inventory.
 - (4) Routine replacement of expendable items such as stationary, cartridges, gas refills, batteries, petrol etc.
 - (5) All other matters with prior Executive Committee approval.

14. RACE COMMITTEE - MEMBERS AND DUTIES

The Race Committee is made up of the following members:-

- (a) REAR COMMODORE - Chairman and responsible to the Executive Committee for the proper functioning of the Race Committee.
 - Overall responsibility for On Water management of club sailing activities – these are seconded to Principal Race Officer & Club Race Officer.

- Responsible for Sail Training Program implementation – seconded to the Sail Training Facilitator & Head Coach
- Responsible for maintenance of Sail Training Fleet & Patrol Boats – seconded to the Patrol Boat Captain & Captain of Training Boats
- Coordination of storage yard allocations – seconded to Storage Officer
- Reports to the Executive Committee
- Prepares newsletter reports on sailing activities.
- Authorises all financial commitments made by the Sailing Committee, provided these are for routine maintenance of sailing equipment as per the inventory, routine replacement of expendable items (e.g. stationery, cartridges, gas refills, batteries, fuel etc.) All other expenditure only with prior authorisation of the Executive Committee.
- Prepares the club sailing program in consultation with the Club Race Officer.

(b) PRINCIPAL RACE OFFICER

- Seeks classes and associations to hold State & National titles and other appropriate events at MSC.
- Overall responsibility for conduct of regattas and special sailing events.
- Liaises with the Organising Authority regarding the conduct of the event.
- Chair of the Regatta Organising Committee
- Responsible for allocation of all other positions associated with the event
- Responsible for all on water activities at the event.
- Duties as defined in the “Regatta Operations Manual”.

(c) CLUB RACE OFFICER

- Responsible for the preparation of conduct of club racing activities
- On Water management of club racing activities
- Rosters & coordinates Officers of the Day and Duty Classes and implements these,
- Prepares Sign On/Sign Off sheets for club racing.
- Ensures all Patrol Boats (hard bottoms & rubber ducks) are staffed for club racing.
- In consultation with the Rear Commodore, and the rostered Class Representative, can ground yacht crews, to provide suitable crews for support craft and Tower staff.
- Supervises recording, handicapping, scoring, and publicity of race results.

(d) RACE SECRETARY - keeps minutes of all Race Committee meetings, passes a copy to the Executive Committee for adoption, calls meetings as required.

Coordinates Class Representatives in the execution of their responsibilities. Communicates Race Committee meeting outcomes to those members not required to attend meetings.

Ensures appropriate stocks of consumable items (e.g. fuel, shells etc.) are maintained.

(e) CLASS REPRESENTATIVE - ONE PER CLASS

Duties of Class Representatives:

- (i) Act as on shore Officer of the Day
Responsible for (with other duty class assistants):

Prior to race:-

Assist with preparation, loading and launching of support craft.

Move all required marker buoys, tackle and other equipment to support craft in creek and load under the direction of the support craft skippers.

Conduct the competitor Information Session.

Perform any other tasks required by the Rear Commodore or Club Race Officer to prepare for racing.

During the race:-

If required, assist in organising crewing on the support craft or staffing the tower - otherwise may race but will be required for duty as below.

After the race:-

Assist to retrieve and wash support craft and ensure all race equipment/support craft are returned to the boat shed assist staff to close down race areas such as the tower and boat shed.

- (ii) Ensure that M.S.C. is represented at the appropriate Class Association.
- (iii) Organise Duty Class activities as per the published sailing program/roster.
- (iv) Ensure that Newsletter Class Reports are prepared.
- (v) Organise Class representation at working bees.
- (vi) Liaison between committee and class members.
- (vii) Assist with the conduct of the Winter Series.

ADDITIONAL MEMBERS

The following members are appointed by the Race Committee to assist, and may be called to attend meetings when required:-

- (f) CAPTAIN OF PATROL BOATS - responsible to the Race Committee for accrediting of Support Craft Skippers, training support craft crews, maintenance of support craft, equipment and fittings. Also responsible for the efficient running of support craft, so that racing and rescue requirements maybe met. May report direct to the Executive Committee on matters of damage, operation or security of support craft. May appoint a deputy to assist in the discharge of his duties.
- (g) EQUIPMENT COMPLIANCE ADMINISTRATOR (or ECA Committee) - responsible to the Race committee for the administration of all safety aspects required by the Sailing Instructions and the education of members in these matters.
These duties include:
 - i Maintenance of the MSC Equipment Compliance Checklist (ECC) in accordance with the content of YA Addendum A. YA Special Regulations Pt 2 Off The Beach Boats.
 - ii Provide for the distribution of the MSC Equipment Compliance Checklist.
 - iii Provide assistance as required with regard to compliance/inspection issues.
 - iv Maintain a file /register of returned, completed ECC declaration forms.
 - v Advise the Race Committee of outstanding non compliance issues.
- (h) STORAGE OFFICER - responsible to the Rear Commodore for the allocation of storage for members yachts - see By-law 16

SAIL TRAINING

- (i) SAIL TRAINING FACILITATOR – responsible to the Rear Commodore for the organization, control and coordination of all sail training activities. Specific duties are administrative functions that include:
 - Assisting the Head Coach in the recruitment of Assistant Coaches.
 - In collaboration with the Head coach ensure that the training syllabus adheres to the current YA G.I.S.B.S. scheme.
 - Facilitating Assistant Coaches to train (themselves) and gain appropriate accreditation.
 - Promoting the sail training program through:
 - Local schools,
 - Club Open Days
 - Other appropriate means.
 - Organising and supervising training registration activities.

- Provision of Sail Training infrastructure and equipment, including:
 - Training notes
 - Life jackets
 - Club training boats (in collaboration with the Captain of Patrol Boats and the Rear Commodore)
 - Course certificates & trophies.
 - Other equipment as required.
 - Roster sail trainee parents to participate/assist in training sessions.
- (j) HEAD COACH – responsible to the Rear Commodore for the day to day conduct of non-administrative sail training activities, specifically:
- Appointed by the Rear Commodore.
 - Holds Sailing Master qualifications.
 - Allocates trainees to appropriate group levels.
 - Allocates Assistant Coaches to trainee groups
 - Oversees and directs the implementation of all training sessions.
 - Ensures log books are appropriately updated.
 - Train assistant coaches and assist them to attain accreditation
 - Ensure that all coaches strictly adhere to the “Coaches code of Conduct”, the G.I.S.B.S. Coaching guide and Coaching Manual.
- (k) ASSISTANT COACH – assists the Head Coach in the conduct of sail training sessions. Ensures that the syllabus activities of the sail training program are conducted as directed by the Head Coach.
- (l) CAPTAIN OF TRAINING BOATS - responsible to the Sail Training Facilitator for the maintenance of training craft, equipment and fittings. May report direct to the Executive Committee on matters of damage, operation or security of training craft. May appoint a deputy to assist in the discharge of his duties.

15. STORAGE OF MEMBERS YACHTS - REQUIREMENTS - RATES

- (a) Yachts on the Club register may be allocated storage space in the Club compound on application to the Storage Officer.
- (b) To be eligible the yacht must be registered with the Club, its hull bear its name, class, sail number and Club name (as required by YA Safety Regulations Addendum B part 2) and the required storage fee must be lodged with the application or annual membership subscription.
- (c) Preference will be given to junior members and boats whose owners provided a firm commitment that they will be used on a regular basis. **All boats for which storage is provided are to be used at least once per month from October – April.**
- (d) Only space allocated may be occupied including such equipment as a cradle or trolley. No road trailers are permitted in the storage yard, except for the Flying Fifteen class, or upon approval from the Sailing Committee.
- (e) Temporary storage may be permitted for registered yachts or other craft at the discretion of the Executive, which may set out charges which must be prepaid by the applicant. Current temporary storage charges are:
- | | |
|------------|---|
| Monohulls | \$10 per week |
| Multihulls | price upon application to the sailing committee |
- (f) Rates shall be set annually.
- (g) The Executive Committee retains the power to revoke storage rights and the Storage Officer may make recommendations to this effect.

16. YACHTS TO BE REGISTERED.

- (a) To gain entry to Club for racing, all members' yachts must be registered in accordance with the Club Constitution.

- (b) Yacht registration forms, including safety compliance declaration, shall be completed, signed and lodged with the required fee, if any, with the Club secretary at least seven (7) days prior to the first race for which the member will be scored. From this time onwards points may be accrued for the Club Championship, Club Aggregate and Perpetual Series.

17. TRAILABLE YACHTS

Registered trailable yachts may have special divisional racing provided for them if sufficient number enter a race.

Trailable Yachts are defined as per YA Special Regulations Part 1 – For Racing Boats and shall comply with these regulations and their Class rules.

18. MEMBERS TO SAIL

In any races held by the Club, all members or crews taking part shall be financial members of the Club, or have a nomination form in their name in the hands of the Secretary, unless the Race Committee grants special permission. Yachts sailing in Club races and wishing to be eligible to accrue points for either the Club Championship, Club Aggregate or Perpetual series may use a non-financial member of the club as a substitute crew, up to a maximum of three (3) race days per season.

19. VISITORS YACHTS - ENTRY - FEES

Unregistered yachts being sailed by bona-fide visitors, shall be scored in any open races provided they have been correctly entered and paid the required visitors fee per race (as specified in Sailing Instructions, part 2.5), unless otherwise specified in the Notice of Race.

20. SUPPORT CRAFT.

- (a) Control of all support craft is vested in the Captain of Patrol Boats, who is responsible through the Rear Commodore, for the crafts' maintenance, fittings and equipment requirements. Some of these responsibilities may be delegated to a competent assistant.
- (b) Support craft come under the direction of the Race Committee when scheduled racing or training activities are taking place.
- (c) **SKIPPERS AND CREWS** - each support craft should be operated by a skipper accredited by the Captain of Patrol Boats. These skippers are given the power to order a yacht's skipper and crew to leave a capsized or disabled yacht, for safety reasons, if he deems it prudent. Crew safety is always paramount and takes precedence over salvage of yachts. Crews of support craft should be a minimum of a skipper and one crew physically capable of any necessary tasks. Additional crew may be taken as required by the skipper.
- (d) **EMERGENCY CREWS** - The Rear Commodore in consultation with the Captain of Patrol Boats and the rostered duty classes, shall have the executive powers to ground yachts to provide suitable crews for support craft. This shall only be done after an information session where every effort is made to obtain voluntary assistants. Yachts so grounded shall be allotted average points for a race missed in a series, calculated at the conclusion of the series after dropping the worst heat. Non-compliance with a requested grounding shall be scored a DNS under the provisions of YA Racing Rule 74.5
- (e) **EMERGENCY RESCUE WORK** - may be authorised by the Commodore, Vice Commodore, Rear Commodore, or Captain of Patrol Boats. Support craft so released must be under the control of an accredited skipper(s). Should such members be unable to be contacted, any member of the Executive may authorise such release and inform the Commodore as soon as possible.
- (f) **ATTENDANCE AT NON CLUB EVENTS**, if not covered by (d) shall require the prior approval of the Executive Committee preferably on the Race Committee's recommendation.

- (g) SUPPORT CRAFT EQUIPMENT - the Captain of Patrol Boats shall be responsible for ensuring the support craft have all the necessary equipment to carry out rescue work in difficult conditions, including the requirements of the State Boating Act and regulations, and the Safety regulations invoked by the Club's Sailing instructions.
- (h) PATROL BOAT REPLACEMENT FUND - An amount of \$4,000 pa shall be placed in a separate fund to provide for major capital costs, (minimum \$500) associated with patrol boats, trailers and crane.

21. CRUISING AND SAFETY LOG BOOK.

Cruising is permitted, but the Club does not take any responsibility unless it is a club event and the support craft accompany the yachts. All yachts whether registered with the Club or not, must comply with all YA safety regulations.

The SAFETY LOG BOOK shall be located in the Club foyer and must be completed at all times when sailing at the Club when an entry form is not completed or not involved in a formal training program. Information to be supplied in the log book entry includes:

- a) BOAT CLASS, NUMBER AND NAME.
- b) SKIPPER'S NAME, ADDRESS AND PHONE NUMBER
- c) CREW'S NAME
- d) DESTINATION OR AREA
- e) TIME OF DEPARTURE
- f) ESTIMATED TIME OF RETURN
- g) SIGN OFF ON RETURN

22. NIGHT SAILING

Night sailing is banned unless permission is given by the Race Committee or three members of the Executive Committee and support craft accompany the yachts.

23. SAILING BOUNDS - JUNIORS

Unless racing, all yachts sailed by juniors must remain in the area bound by Aspendale Life Saving Club and Mordialloc Pier, and no more than 800 metres off-shore, except with the permission of an Executive Committee member or Race Committee member.

24. SAILING ON DAYS WHEN RACES ABANDONED OR CANCELLED

When racing is abandoned or cancelled for safety reasons owing to unsuitable weather conditions, any sailing shall only be allowed with the Officer of the Day's permission. The O.O.D. may refer to the Race Committee if in doubt.

The breaking of this by-law may lead to the member involved being suspended from racing for a period as determined by the Executive under its constitutional powers.

25. YACHTS NOT TO LAUNCH

When code flag "Q" is displayed from the tower signal must, no yachts are permitted to launch and any at sea should immediately return to shore.

26. CLUB OWNED TRAINING BOATS AND EQUIPMENT

- (a) Club training yachts and equipment are to be used to support the Club Training Program and shall be under the control of the Sail Training Coordinator at such times.
- (b) When not required for (a), casual use may be permitted provided consent is obtained from the Sail Training Coordinator or an Executive Committee member, and provided there is active responsible supervision during such use. When such permission is granted, the user shall be held responsible for any damage or breakages that may occur during that use.

- (c) Charter of Club training boats and RIBs for approved activities may be permitted by the Executive Committee upon recommendation of the Sail Training Coordinator or Rear Commodore. Charter fees and conditions of charter shall be:
1. Boats will only be available for charter when not required for training activities.
 - ~~2. Boats will only be made available for charter to participate in club events or approved activities.~~
 2. No fee will be charged to approved trainees during the season in which they are enrolled for sail training.
 3. Boats (yachts) may be chartered by club members for \$10.00 per day / \$220.00 for a full season for activities approved by the Rear Commodore.
 4. Club RIBs may be chartered for:
 - i. \$60 per day plus the cost of fuel used
 - ii. \$40 per half day plus the cost of fuel used, or,
 - iii. \$20 per hour plus the cost of fuel used.
- These fees may be waived at the discretion of the Rear Commodore when the RIB is to be used for coaching or training sessions solely for club members.
5. Club yachts may be chartered to external bodies for use at MSC for:
 - i. \$60 per day
 - ii. \$40 per half day, or,
 - iii. \$20 per hour.
 6. The person chartering the boat shall be held responsible for any damage or breakages that may occur during that use.
 7. Any charter must be approved by a Flag Officer.
- (d) Maintenance and storage of Club training yachts and equipment shall be under the direction of the Sail Training Coordinator.
- (e) Junior Racing - the Sail Training Coordinator shall be responsible to the Race Committee for the implementation of the Club's approved junior racing and training program.
- (f) Hiring of the Club Sail Training Simulator for training purposes may be permitted by the person nominated by the Sailing Committee as the "Simulator Coordinator". Fees and conditions of hire shall be:
1. Simulator will only be available for hire when not required for Club sail training activities.
 2. Simulator will only be made available for hire to approved parties.
 3. A fee of \$30 per hour / \$200 per day will apply.
 4. The person(s) hiring the Simulator shall be responsible for any wilful damage or breakages that occur during use.
 5. Use of the Club Simulator shall only occur under the supervision of an accredited coach or Simulator sub-committee person.

27. CLUB CRANE

The Club crane shall be operated by members authorised by the Race Committee. The crane shall only be used to retrieve and launch club support craft and member-owned yachts, unless otherwise authorised by the Executive Committee. Member-owned yachts must not exceed the maximum weight tolerance of the crane and must use suitable Australian Standard approved lifting gear. A crane operator must have completed the hoist competency course prior to operating the crane.

28. TROPHIES

Perpetual trophies always remain the property of the Club, and may be retained by the winners for a designated period of not more than one year. Replica trophies may be presented to the winners of any series having Perpetual Trophies, and become the property of the winner upon presentation.

Winners of PERPETUAL TROPHIES for three consecutive years will be awarded a special replica trophy to mark the event. In the event of any class not completing its program, for any

reason other than the weather, the trophies of that class may be withheld at the discretion of the Executive Committee.

29. TRAINING COURSES

Any member who undertakes a training course that will benefit the Club, may (upon application to the Executive Committee - and at that committee's discretion) be refunded all or part of the fees associated with that course. Where the fee is up to \$50, 100% of the fee will be refunded. Where the fee exceeds \$50, either \$50 or 50% of the fee (whichever is the greater) shall be refunded.

30. HONOUR BOARDS

The Club's various honour boards are to be updated annually. To be eligible for inclusion on the boards for Australian and State titleholders, the skipper must have current membership with the club that affords them racing rights. The skipper's name only will appear on the honour board.

(end of ByLaws)